

**GOVERNMENT OF JAMMU & KASHMIR,
OFFICE OF THE ADVOCATE GENERAL**

[High Court Complex, Janipur Jammu, 180007 [Nov-April] /High Court Complex, Srinagar, 190009 [May-Oct]
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Subject: Grant of casual leave in f/o employees at Jammu wing -
Excess CL thereof.

ORDER NO. 42 -AG of 2023

DATED: 29-03-2023

Whereas, it has been observed that various employees have availed more than 15-days casual leave as shown against each during calendar year 2022, as admissible under rule-45 of J&K Civil Services (Leave) Rules, 1979.

Whereas, on examination of the case on the subject together with availability of earned leave the position of these employees emerged as under :-

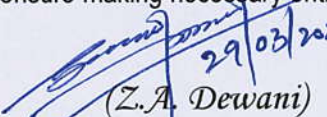
S. No	Name of the Official	Desig.	Casual Leave			Earned leave due ending 31.12.2022
			Due	Availed	Excess	
01	Mr. Sunil Kumar	Sr. Assistant	15	15 ½	½	300
02	Mr. Tarseem Singh	MTS	15	21	06	275
03	Mr. Raj Ali	MTS	15	20	05	275
04	Mr. Mohammad Rafiq	MTS	15	19	04	287
05	Mr. Ved Prakash	MTS	15	15 ½	6 ½	300
06	Mr. Mohammad Asif	MTS	15	47	32	112

Whereas, the excess casual leave as shown against each is evident to have availed in different spells by these employees.

Whereas, the matter was considered by the competent authority and approved to treat the excess casual leave beyond 15-days in each case as Earned Leave by debit from their respective earned leave accounts with certain conditions.

In view of the above, the excess casual leave as availed by the above named employees is hereby treated as Earned Leave to be debited from their earned leave account, with instructions as circulated vide Order No.30-AG of 2023 dated 27.02.2023 for future reference. The DDO shall ensure making necessary entry in their service records.

By Order.


(Z.A. Dewani)
Administrative Officer,
with Advocate General, J&K

No: AGJK/Adm/Cors-45/2022/05/283-86 Dated: 29-03-2023
Copy for necessary action to the:

1. Accounts Officer.
2. Section Officer [A&C], for necessary action.
3. I/c Section Officer, Jammu, to note the instructions for maintenance of the leave registers at wing level.
4. Concerned employee.
5. Order file.
6. Concerned file.