

GOVERNMENT OF JAMMU & KASHMIR,
OFFICE OF THE ADVOCATE GENERAL

[High Court Complex, Janipur Jammu, 180007 [Nov-April] / High Court Complex, Srinagar, 190009 [May-Oct]
Phone No [Srinagar] 0194-2473146, Fax-0194-2455120 [Jammu] -0191-2533317, Fax -0191-2536065
www.jklaw.ladgm E-mail address - jkadvocategeneral@gmail.com

Subject: Grant of leave encashment in favour of Mtr. Shaheena Akhtar, Senior Private Secretary.

ORDER NO. 22 -AG of 2023

DATED: 31 -01-2023

In pursuance to Rule 37 of J&K Civil Service (Leave) Rules, Sanction is hereby accorded to the grant of leave encashment equivalent to 300 days earned leave due in favour of Mtr. Shaheena Akhtar, Senior Private Secretary at the time of his retirement on 31.01.2023, subject to the following conditions:

1. The leave encashment of 300 days shall be paid to the retiring official in lump sum as one-time settlement under rules.
2. There is nothing outstanding against the retiring official on account of government loan or J&K Bank loan in case drawn on recommendation of government functionary or outstanding on account of stocks/stores.
3. In case of any outstanding on account of S.No.2 above at the time of retirement, such outstanding amount shall be recovered from the leave encashment before payment of balance amount to the retiree and adjusted properly against relevant account head.

By Order.

(L. A. Dewani)
Administrative Officer,
with Advocate General, J&K

No: AGJK/Adm/PF-32/2022-02/110-112 Dated: 31 -01-2023

Copy to the:

1. Treasury Officer, Civil Secretariat Treasury, Jammu.
2. Mtr. Shaheena Akhtar, Senior Private Secretary, for information.
3. Accounts Officer, Advocate Generaloffice J&K, for release/ disbursement of leave encashment of Rs.13.731 lacs (Rupees thirteen lacs, seventy-three thousand and one hundred) only [@ pay of Rs.99,500/- plus DA] to the retiring official under rules.
4. Concerned, for information.
5. Order file.
6. Concerned file.