

**GOVERNMENT OF JAMMU & KASHMIR,
OFFICE OF THE ADVOCATE GENERAL**

[High Court Complex, Janipur Jammu, 180007 [Nov-April] /High Court Complex, Srinagar, 190009 [May-Oct]
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Subject: Job assignment/posting of officials as Record Keepers - Jammu wing.

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ORDER NO. 131 -AG of 2023

DATED: 31 -08-2023

In the interest of administration and consequent upon joining of fresh batch of Junior Assistants/eqv, the job assignments/postings of Record Keepers in Jammu wing to the RK Units as established vide Order No.60-AG of 2022 dated: 21.04.2022, is hereby ordered with immediate effect.

S. No	Record Keeping Units	Name of the official assigned Record Keeping Unit.
1	Agriculture,	Mushtaq Ahmad Sheikh, Sr. Assistant
2	Education.	
a)	Jammu, Udhampur, Kishtwar, Ramban & Doda Districts	Tilk Raj, Senior Assistant
b)	Kathua, Samba, Rajouri, Poonch & Reasi.	Arun Singh, Bahu, Junior Assistant
3	Estates,	Narinder Jeet Singh, Senior Assistant
4	Finance	Lal Mohammad, Senior Assistant
5	Forest	Ms. Pooja Devi, Junior Assistant
6	GAD	Gagandeep Singh, Senior Assistant
7	Health	Ms. Neelam Kumari, MTS.
8	Home.	Adarsh Sharma, Junior Assistant & Bhagwan Singh, l/c Jr. Asstt
9	Housing	Ms. Roshi, Junior Assistant
10	Power.	Karan Arora, Junior Assistant [Addl. assignment]
11	PWD	Ashkar Ali, Senior Assistant.
12	Revenue:	
a)	Jammu, Samba, Kathua & Reasi besides Custodian and Haj & Auqaf.	Rohan Sharma, Junior Assistant
b)	Poonch, Rajouri, Udhampur, Doda, Ramban & Kishtwar.	Ms. Sakshi Kumar, Junior Assistant assisted by Showkat Ali, MTS
13	Rural Development	Ms. Mohini Devi, Junior Assistant.
14	Tourism	Ms. Meena Devi, Junior Assistant.
15	General [Receipt & Dispatch]	Sarabjot Singh, Junior Assistant
16	Criminal -A	Jai Kumar, Junior Assistant
17	Criminal -B	Naseer Ali, HC

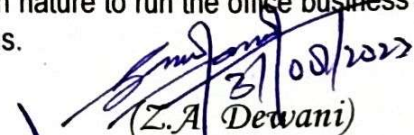

Further, Mr. Ramanpreet Singh, Junior Assistant is posted with Personal Section as Record Keeper, Jammu.

Mr. Neeraj Khadotra, JA, will in addition to his own duties e-office working as assigned by the Section Officer (A&C).

31/08/2023

The above orders are purely temporary in nature to run the office business and shall not confer any right to hold any higher status.

By order.


(Z.A. Dewani)
Administrative Officer,
with Advocate General, J&K 

No: AG/Adm/Cord-20/02/2021-02/(081)-83 Dated: 31-08-2022
Copy to the:-

1. All Law Officers / Government Counsels, Jammu for information.
2. Accounts Officer / Private Secretary /, Advocate General office.
3. All Stenographers / Legal Assistants /Record Keepers for compliance
4. Order file.
5. Concerned file.