

**GOVERNMENT OF JAMMU & KASHMIR,  
OFFICE OF THE ADVOCATE GENERAL**

[High Court Complex, Janipur Jammu, 180007 [Nov-April] /High Court Complex, Srinagar, 190009 [May-Oct]  
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**Subject:** Constitution of Committee of Law Officers/Officers for Books and Periodicals in Advocate General's Organisation.

ORDER NO. 77 -AG of 2022

DATED: 17 -05-2022

Sanction is hereby accorded to the constitution of the Library Committees at Srinagar and Jammu Wings to identify the actual requirement of Books, periodicals, publications [both on-line and off-line], while prioritizing the series, for procurement of the same through GeM portal.

1	Sr./ Addl. Advocate General	Chairman	From respective wing as nominated by the Ld. Advocate General.
2	Dy. Advocate General	Member	-do-
3	Administrative Officer [ADO] / Accounts Officer	Member	ADO for Srinagar. AO for Jammu
4	Librarian	Member-Secretary	I/c Library of Srinagar will assist the Librarian.

The terms of reference of the Committee would be:

1. To identify and select the list of books, periodicals, publications with name of author and/or publisher on the basis of the provisional / factual requirement list submitted by the Incharge Libraries. The expert guidance from Directorate of Libraries can also be explored, on need basis by the Committee.
2. The Committees will ensure selection of such articles only in order of priority, which are of important nature to run the official business.
3. The on-line publications shall be forecasted without going to the date of termination of existing order.
4. The Committee will also also explore the availability of such articles on GeM portal as well with the assistance of Accounts Branch.
5. The Committee will meet in the month of May, each year for the purpose and submit its recommendation to the Authority by 5th June, each year.

The terms of reference of Office would be:-

1. To examine the recommendation of the Committees with due consideration of the budgetary provisions available in the Annual Budget.
2. To draw a separate list of important publications recommended by the Library Committees likely to remain pending for want of budgetary

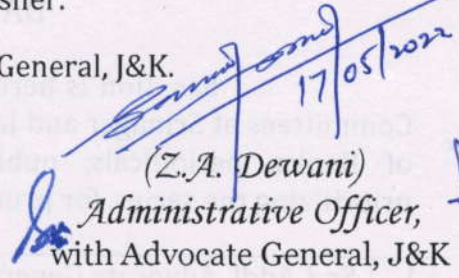
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*17/5/2022*

provisions. The office will take up matter with the Govt. for providing the budgetary provisions to meet out the requirement, if any.

3. Rules and regulations for such purchase are followed.
4. The purchases are preferably recommended through GeM portal, except direct purchases from the sole publisher.

Issued with the approval of Ld. Advocate General, J&K.

  
 17/05/2022  
 (Z.A. Dewani)  
 Administrative Officer,  
 with Advocate General, J&K

No: AGJK/Libry/Gen-05/2022/05/1496-98

Dated: 17/05-2022

Copy for information to the:

1. All AAGs/DAGs/GAs, Srinagar/Jammu.
2. All Officers/ Officials through Notice Board.
3. Order file.
4. Concerned file.